

KRYSTAL™ DMS: System Features & Benefits

KRYSTAL™ DMS provides a rich toolset to help users manage your valuable business documents and records efficiently. Managing users, security and access permissions, user groups, work areas (domains), versioning and document control are just a few management functions of **KRYSTAL™ DMS** enterprise document management software.

The centralized Document Repository provides a self-service environment with which authorized users can manage document lifecycles efficiently and securely. Tracking changes to documents, audit trails and logs will help you manage your documents with incredible efficiency and speed.

- **Accessible over the Internet, WAN or LAN**

Being a completely web based solution, **KRYSTAL™ DMS** can be accessed over internet, WAN or LAN. The only client software to view your documents is a standard web browser. Authorized users can securely login and access documents from any location at any time using a standard web browser

- **Robust Document Management with Version Control**

Document Management also enables you to manage document creation and revising. Through a check-out/check-in function, documents can be versioned and multiple revisions of the same document can be stored and archived. Preserve the integrity of information with a check-out/check-in mechanism that automatically creates new document versions to forestall inadvertent overwrites.

- **Multi-Domain functionality**

Create independent domains for different departments or divisions to organize documents and knowledge workers according to their business function. Assign users access to multiple domains. Domains are top-level structural units intended to organize groups of related users and relevant document classes according to their job or business functions.

- **LDAP / Active Directory Integration**

KRYSTAL™ DMS is integrated with LDAP, and with Active Directory, to allow you to authenticate user login IDs created in **KRYSTAL™** with those already existing in your LDAP / Active Directory database. Hence users need only remember a single user login and password in order to access the various applications in your network environment to which they are authorized.

- **Template based Access Control**

ACL Templates is a smart and easy way to manage the system permission. Administrator can create various ACL Templates and assign rights to these templates for public, users, groups and roles.

- **Document Retention and Ageing**

KRYSTAL™ DMS offers you the flexibility to define retention policies that reflect the specific needs of your organization. You can define as many, or as few, retention policies as you need. Define retention policies for folders and/or document classes. Define disposal method upon elapse of policy, i.e. archive or purge.

- **Document Viewer and Annotations**

View, annotate, highlight, and blackout the content of hundreds of industry-standard file formats directly in the web browser without the native applications installed. Documents can be magnified, zoomed, rotated for best quality viewing. Print documents using high resolution Java Technology printing (300, 600, 1200 dpi)

Enterprise Document Management

System Features and Benefits

- **Detailed Audit Reports**

At any time, system administrators can review comprehensive system audit reports containing precise and detailed information about all domain activity and resource usage. Trace every system event or operation to its exact origin to ensure strict compliance with regulatory standards.

- **Low Startup Cost**

Low cost of ownership - an affordable, web-driven solution that doesn't require extensive service, support, networking or user training keeps the total cost of system to a minimum. An affordable web-based solution requiring minimal licensing fees, networking infrastructure or training ensures low cost of ownership.

- **Platform Independent**

KRYSTAL™ DMS software is completely written in JAVA Technologies and supports ORACLE, SQL SERVER and MYSQL on any Operating System. **KRYSTAL™ DMS** is built in Java and uses an XML interface to exchange documents. Hence it is fully platform independent: all Windows Servers, UNIX Servers and all IBM e-Servers are supported.



- **Easy to Set-up, Administer & Support**

KRYSTAL™ is a complete web-based solution. Hence once it is installed on the server, only software required to use it, is internet browser. KRYSTAL™ software is installed within 5 minutes and does not take more than 30 minutes to configure.

End users rarely required training and if they do we have a complete web based training system free of charge for our customers. We strive to keep things simple.

Enterprise Document Management

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Contact Primeleaf Consulting for information on additional **KRYSTAL™ DMS** modules, or to explore how **KRYSTAL™ DMS** can drive enterprise efficiency by managing your structured & unstructured data & documents.

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